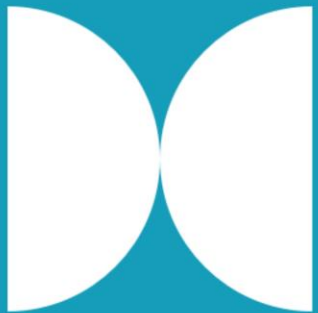
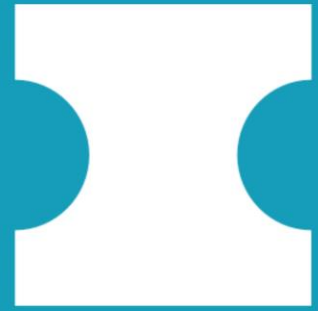


Volunteer Engagement Platform





Volunteers

Access

- Go to volunteer.pmi.org to access via direct link
- The platform can also be accessed from [PMI.org/volunteer](https://pmi.org/volunteer) by clicking "Find an Opportunity"
- No chapter or PMI membership is required to access the site
- The platform uses single sign-on (SSO) for authentication – use your PMI.org username and password

PMI® Membership

Volunteering



Get involved. Make a difference. Be a volunteer.

Volunteerism is at the core of PMI's 50+ year success as the leading professional association for project management. One of PMI's core values, "Together We Can," exemplifies the importance of the volunteer community and the incredible impact PMI volunteers make both locally and globally.

[Find an Opportunity](#)



Quick Links

[Volunteer Opportunities](#) | [PMImpact](#) | [Leadership Institute](#)

11k+

Volunteers worldwide

300+

Global chapters

2,000+

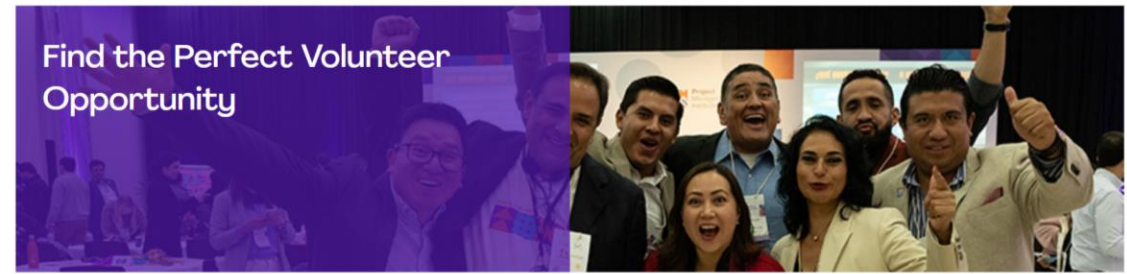
Opportunities posted annually

130

Countries engaging volunteers

Browse Opportunities

- Search for opportunities using any of the filters or by entering search terms
- Select your chapter from the dropdown list and view all the opportunities that are currently accepting applications



Where would you like to volunteer? ⓘ

Chapter/Global Headquarters (GHQ) ⓘ

How would you like to volunteer? ⓘ

Narrow your results with search terms

[See More](#)

Name	Location	Interaction Type	Chapter/Global Headquarters (GHQ)	Community Type	Application Deadline	ID
PMI-PCC Chapter Events (MC/Host)	Telangana, India	In-Person and Virtual	Pearl City, Hyderabad Chapter	Chapter	2023-05-31	38814
Academy Volunteer	Telangana, India	In-Person	Pearl City, Hyderabad Chapter	Chapter	N/A	27713
Member Outreach Task Force	Telangana, India	Virtual	Pearl City, Hyderabad Chapter	Chapter	N/A	27714

Confirm Eligibility

- Confirm your eligibility for the opportunity by reviewing the requirements
 - Not all volunteer opportunities require membership or certifications, but some do
 - Carefully review the details of the opportunity to confirm that you qualify
- The system will notify you if you do not meet certain criteria and you will not be able to apply

 **Membership required:** Membership to the Western Australia Chapter is required to apply for this opportunity.

 **Credential required:** You must have PMP Certification in good standing to apply for this opportunity.

Apply

- Once you have selected an opportunity, click the apply button to fill out an application
- You can track the status of your submitted applications in the side menu, under "Your Applications"

Spanish-Language Outreach Committee

Posting on behalf of Global Headquarters (GHQ) • In-Person and Virtual | Opportunity ID: 36771

Apply Now

Opportunity details

Department

Youth and Social Impact

Limit applications to local volunteers only?

No

Volunteer job category

Project Team

Estimated time commitment

5-10 hours per month, including a 1-hour virtual team meeting. *Hours may vary based on deliverables, including ad-hoc travel based on business needs.

Recruiter Name or Volunteer Engagement Liaison (VEL)

Name: Carol Martinez

E-mail: carol.martinez@pmi.org

Description or summary (committee purpose)

The work of the Spanish-Language Outreach Committee is to drive PMI's exposure across global Spanish-speaking environments, communities, and community-serving organizations through relationship building that will focus on expanding PMI's ecosystem. With the guidance provided by the Volunteer Engagement Liaisons (VELs) and the Executive Sponsors, the Committee will function as an advisory committee in reviewing current PMI Spanish language translated resources, spreading the voice of PMI and the project management profession, providing Project Management related content to the global Spanish speaking communities.

Update your Profile

- Add Areas of Interest to your profile to receive updates via email about new opportunities that match your interests
- Upload a resume to your profile to ease the application process
- Add Service History to your profile if it is not already reflected there

Select Areas of Interest **X**

- Academic Outreach
- Advisor
- Analyst
- Certification
- Chapter Development
- Communications
- Community Outreach
- Content Contributor
- Editor
- Evaluator
- Exam Developer
- Facilitator - Live Learning
- Facilitator - Online Content

Please select from areas of interest to volunteer activity and department preferences

Save **Cancel**

PMI Volunteer Service History **•**

Volunteer Role Name	Title	Start Date	End Date	Action
---------------------	-------	------------	----------	--------

Add Row **Add Service History**

My Resume / CV
No Resume on File

Upload New File
File types: Microsoft Word (.doc, .docx, .rtf), Text File (.txt) or Adobe Acrobat (.pdf)

Choose File No file chosen

Upload

Check Status of Applications

- Once you are accepted to a volunteer opportunity, it will appear in the My Opportunities page.
- You will receive an email from the Recruiter/Supervisor if you are selected for the opportunity.

My Opportunities

▼ Filters (1) ▼ ≡ Sort By ▼

Team Member/Project Manager

• Applied Southern New England Chapter • CT, USA • ID: 12345

📅 Application Submitted: 12 Aug 2024 • 📅 Start Date: 04 Sep 2024

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Morbi nunc dui, iaculis eu nisl ac, rhoncus mattis turpis. Aliquam erat volutpat. Vestibulum malesuada elit sem, a suscipit...

Track Hours

- Once you are accepted to a volunteer opportunity, you can track hours from the Opportunity Journey screen.
 - Select the opportunity from the My Opportunities page to reach the Opportunity Journey screen.
- Volunteer hours is collected for recognition and data collection purposes. AS a volunteer-driven organization, PMI will rely on this data to capture the impact of overall volunteer contributions.
- In the future, VEP will integrate with CCRS for seamless PDU tracking.

The image shows two overlapping screenshots of a web application interface for tracking volunteering hours.

The top screenshot is a modal window titled "Record Volunteering Hours" with a close button (X) in the top right corner. It contains the following text: "Enter the volunteering hours for each date that you have volunteered. If you have a certification, Giving Back PDU's will be recorded up to the limit of what your certification type allows." Below this text are two rows of input fields. Each row has a "Date" field with a calendar icon and a "Hours" field. The first row has a placeholder "mm/dd/yyyy" and an empty "Hours" field. The second row has a placeholder "mm/dd/yyyy", a calendar icon, an empty "Hours" field, and a trash can icon to its right. Below the input fields is a blue link "+ Add Date". At the bottom of the modal is a checkbox with the text "I confirm that these hours are correct. You **WILL NOT** be able to change these hours later. *". At the very bottom of the modal are two buttons: "Cancel" and "Record Hours".

The bottom screenshot is a summary table titled "Record Volunteering Hours" with a close button (X) in the top right corner. It contains the following data:

Date	Hours
31/01/2023	3
30/01/2023	3
29/01/2023	3
Total Hours	18

Below the table is a blue link "+ Record Hours".

Submit PDUs

- **All** volunteer service at PMI qualifies for PDUS under the Giving Back category
- Volunteer PDUs are earned hour-for-hour (1 PDU for 1 hour of volunteer work) up to the limit of 25 PDUs
- Volunteer PDUs are self-reported using the Continuing Certification Renewal System (CCRS)

Report PDUs

Visit our online Continuing Certification Renewal System (CCRS) to report PDUs and view your certification records.

[Visit CCRS](#)



Volunteer

Volunteering without

Activity that relates to your certification and contributes to advancing knowledge or practice within the profession.



Why Should Volunteers Use VEP?

- **Recognition** – PMI organizes an annual effort to recognize our volunteers at all levels. Volunteer service that is not listed in VEP will not be recognized by PMI global.
- **Service History** – Many volunteer opportunities at the global level require a certain level of experience to qualify. We use Service History on the Volunteer profile to validate experience.
- **Influence** – Regular users of the VEP will have the opportunity to provide feedback on new features and influence what we prioritize.
- **Opportunity** – Explore the hundreds of volunteer opportunities available around the world at any time, either at your chapter or at PMI Global.



Recruiters & Supervisors

Chapter Recruitment Tips

How can chapters use VEP to recruit volunteers?

- Every chapter has access to recruit volunteers in VEP
- Chapters can have an unlimited number of Supervisors or Recruiters in the system
- The Recruiter/Supervisor role is scoped to the chapter level
- Recruiters can:
 - Post opportunities
 - Search for volunteers
 - View applications
 - Accept/decline applicants
- Supervisors have the same access as recruiters, plus the ability to:
 - Reassign opportunities from one recruiter to another
 - Grant/revoke access to the system

Volunteer vs. Recruiter

To recruit volunteers for your chapter, you will need either Recruiter or Supervisor access.

- Recruiter or Supervisor access must be granted by a Supervisor at your Chapter or by your Chapter Partner.
- If you do not see Recruiting in the side menu, you do not have access as a Recruiter or Supervisor..
- To access your Recruiter or Supervisor functions in the platform, you must click Recruiting in the side menu.

< Main Menu

Volunteering

Find an Opportunity

Profile

My Opportunities

Learn About Recruiting

Recruiting

Contact Us



For questions or concerns about your VEP access, please email Volunteer@pmi.org or contact your Chapter Partner.

Post Opportunities

Create brand new opportunities or post using templates

- Templates are available in the system for every role listed in the Role Delineation Study (RDS).

Templates

ID	Name ↓	Status	Create Opportunity from Template	Copy	Edit	Delete
37397	Chapter Webmaster	Posted	Create	Copy	Edit	Delete
20	Chapter Volunteer Engagement	Posted	Create	Copy	Edit	Delete
37407	Chapter Sponsorship	Posted	Create	Copy	Edit	Delete
5998	Chapter Social Media	Posted	Create	Copy	Edit	Delete
37396	Chapter Publications	Posted	Create	Copy	Edit	Delete
37408	Chapter Programs	Posted	Create	Copy	Edit	Delete
28	Chapter Professional Development/Education	Posted	Create	Copy	Edit	Delete
37410	Chapter Professional Development Champion	Posted	Create	Copy	Edit	Delete
18	Chapter President Elect/Executive Vice President	Posted	Create	Copy	Edit	Delete
37379	Chapter President	Posted	Create	Copy	Edit	Delete

First < 1 **2** 3 > Last

Find Volunteers

Search your database of chapter members who have used VEP.

Areas of Interest

- Academic/Accreditation
- Administration/Operations
- Advisor
- Business Analysis
- Certification
- Chapter Engagement
- Communications
- Content Development
- Data Analytics
- Diversity, Equity and Inclusion
- Editor
- Ethics
- Evaluator
- Events
- Exam Development
- Facilitator
- Finance
- Fundraising
- Governance
- Information Technology
- Language Translation/Validation
- Marketing
- Membership
- Mentorship
- Online Community Moderator
- Outreach
- Pilot Participant
- PMI Educational Foundation
- Presenter/Speaker
- Product Development
- Professional Development/Education
- Program Development
- Project Management
- Project Managers Without Borders
- Publications
- Reviewer
- Social Impact
- Social Media
- Sponsorship
- Standards Development
- Student Clubs
- Tester
- Volunteer Engagement

Search terms

Search for volunteers

Manage Opportunities

View all opportunities assigned to you from the Assigned to Me page.

Assigned to Me

ID	Name ↓	Applications	Opportunity Type	Status	Copy	Edit	Action ⓘ	Archive
37107	Volunteers support - communications coordinator	2	Static	Posted	Copy	Edit		
44827	Test AI	0	Static	Draft		Edit	Delete	
25475	Stakeholder Working Group	31	Static	Posted	Copy	Edit		
7078	SRP 2017 Preliminary Review Committee	24	Static	Posted	Copy	Edit		
5062	SRP 2016 Preliminary Review Committee	27	Static	Posted	Copy	Edit		
3258	SRP 2015 Preliminary Review Committee	21	Static	Posted	Copy	Edit		
44459	Research to Improve PMI's Volunteer Platform	83	Static	Posted	Copy	Edit		
761	Region 7 Membership Committee	5	Static	Posted	Copy	Edit		
763	Region 7 Finance Committee (Southwest North America)	4	Static	Posted	Copy	Edit		
762	Region 7 Collaboration Committee (Southwest North America)	2	Static	Posted	Copy	Edit		

First < 1 2 3 4 > Last

Create Opportunity

Click on the number of applications to view applicant details.

Assess Applicants

Review applications and decide who will serve in the role.

- Click on the application ID to view the application.
- Review the applicant's profile and resume, if applicable.
- Extend offers to selected applicants and send decline notices to the rest.
- After 90 days, volunteers will be automatically declined if not responded to.
- Only mark the opportunity as fulfilled after all selected volunteers have responded to offers.

Submitted applications for the opportunity:

Marketing Committee Liaison

[Export all applications](#) ⓘ
[Export accepted applications](#) ⓘ
[Export hours](#) ⓘ

App. ID ↓	User Profile	Resume	First Name	Last Name	Application Status
	View profile	View Resume			Complete
Actions: Contact Applicant Change Service Dates 4/4/2022 - 12/31/2022 Hours: 0					
	View profile	View Resume			Applied
Actions: Extend Offer Decline Application Contact Applicant					
	View profile	View Resume			Applied
Actions: Extend Offer Decline Application Contact Applicant					
	View profile	View Resume			Complete
Actions: Contact Applicant Change Service Dates 3/1/2021 - 6/30/2022 Hours: 0					
	View profile	View Resume			Complete
Actions: Contact Applicant Change Service Dates 2/7/2021 - 6/30/2022 Hours: 0					
	View profile	View Resume			Applied
Actions: Extend Offer Decline Application Contact Applicant					

First < 1 > Last

Supervisors – Manage Access

Manage access to VEP for your fellow chapter leaders from the Assign Roles page.

- Revoke access for any inactive chapter leaders.
- Assign new roles to your fellow chapter leaders.
 - Note that you must enter the chapter leader's person ID as an exact match.

Assign Roles

Adelaide, South Australia Chapter

Assign New Role

Export

Name ↓	Email	User ID	Chapter Role
			Supervisor
			Supervisor
			Recruiter

Why Should Chapters Use VEP?

- **Cost savings**– It's free! The VEP is custom-built by PMI to meet the complex needs of our chapters at no cost to them.
- **New features** – PMI's User Research team is dedicated to helping us continuously improve this system and release new features on a continuous basis.
- **Access to potential volunteers** – Chapters using the platform have access to thousands of potential volunteers and can easily share opportunity posts outside of the system with their networks.
- **Recognition** – PMI organizes an annual effort to recognize our volunteers at all levels. Chapters utilizing the VEP will be included in these recognition efforts.
- **Data** – Chapters using VEP will have access to a central data repository, ThoughtSpot, where they can drill down to view volunteer's membership, certification, and other PMI-related records.
- **Influence** – Regular users of the VEP will have the opportunity to provide feedback on new features and influence what we prioritize.

Questions? Ideas?

- **Do you have ideas for how we can improve the VEP?**
 - Add your idea to the [Ideas Portal](#) and our team will work on prioritizing it in our backlog.
- **Do you need more support with VEP?**
 - If your chapter has specific questions or concerns related to VEP, reach out to to your Chapter Partner or contact volunteer@pmi.org.